

Minutes of the 4th Stafford Scout Group Trustee Meeting

The Sun Inn, Stafford on 10th June 2024 @ 6.30pm

Present: Karl Hilton (Chairman), Cathy Hordern (GSL/BSL), Alex Windows (SL), Helena Hordern (SSL), Darren Hordern (ASL/Treasurer), Gemma Phillips (ABSL/Secretary), Adrian Dickson (ASL), Luke Vernon (ASL), Ian Davis

Apologies: Lydia Hilton (CSL), Andrew Bennett, Tracey Evans & Neil Pollitt

Last Meeting:

Follow Ups:

- Each section to find badge cost currently for their terms
 - This averaged at £300 per section per year, totalling approx £1200 pa.
- Check any unused Cub tents
 - There are 2 tents in their original packaging. . There has been recent damage to a tent, since the last Trustee Meeting, whilst in use by the young people. Continued monitoring of the scout equipment and potential replacements are ongoing.
 - **Follow-Up: A Windows to liaise with Cubs leadership over using these tents on their next camp**
- Karl Hilton to contact the council with what can be done in the town centre
 - This has been rolled over again until the next meeting
 - **Follow-Up to continue**
- First Aid Kits
 - The kit in St Peters is yet to be signed as ok. Request that cubs help in checking this kit also due to logistical constraints.
 - **Follow-up: Rollover to confirm at the next meeting.**
- A.Windows to gather documentation on the Constitution for the AGM
 - This has been completed and will be shared on the website
- Sausage Sizzle
 - Attendee number collation ongoing and any additional information. Leaders to liaise via social media messages on the organisation. Source an additional BBQ if needed - K. Hilton
- The archived accounts are still in L.Hiltons garage if the Treasurer requires them.
 - Gift Aid and Insurance are still outstanding to be sorted.
 - **Follow-up: D. Hordern to follow up with L.Hilton**
- Marquee:
 - Alex Windows and Mike Grierson are still liaising with a potential buyer for the Marquee.
 - **Follow-Up to continue**
- Tesco's Fundraising:
 - Mike Grierson has investigated the possibility of fundraising through Tesco's blue token initiative and is awaiting a reply.
 - **Follow-Up to continue**
- Trailer Update: Service cost £162 and re-wiring has a £360 quote. This was passed as a needed cost.
- The minutes were Motioned and Approved by Everyone.

Group Numbers:

Our current young person membership is:

Squirrels: 12

Beavers: 24

Cubs: 21

Scouts: 23

This is -2 on the last meeting record

	Joining List	Waiting List	Scout Helpers	Duke of Edinburgh Helpers	Young Leaders	Adult Helpers	Leaders
Squirrels	6	4	-	1	2	1	1
Beavers	2	10	-	2	2	-	2
Cubs	2	4	-	2	6	-	5
Scouts	-	-	-	-	3	-	6

Treasurer's Report - Given by Darren Hordern

D.Hordern gave an updated forecast drawn up to visually see the projected outgoings and incomings of the group going forward. This is available on request.

Items to note:

- Subs are £800 - £900 per month
- We have a healthy balance at the moment however in 2025/2026 there are negative numbers creeping into forecast.
- The trailer outgoings has the new figs included.
- The amount assigned to the Sausage Sizzle has been increased
- Gift Aid and Easy Fundraising deposits are still to come in, this fluctuates.

In the follow-up the group gained additional information on the cost of the sectional badges. £1200 would cause a strain on the accounts and currently will remain within the individual sections to fund out their floats.

A.Windows noted that the trailer should only need a service going forward so the amount could be adjusted accordingly.

The District mini-bus has a forecast budget of £1000 next year. In calendar years this was noted to cost £830 in 2023 and £270 so far in 2024. C.Hordern added that the District is in talks to remove the mini-bus provision, this will inevitably cause a need to rent more commercially and therefore costs will change. To keep an eye on how this carries forward into next year.

K.Hilton thanked D.Hordern for the forecast document and report.

Sausage Sizzle

Numbers currently are at approximately 67 young people and therefore will cater for approximately 200-220 people (at time of the meeting on OSM). The catering will include 400 sausages and rolls with 10% options for Vegetarians. A.Windows to gather all data in one spreadsheet for ease of checking.

K.Hilton has offered to be kitchen support and will ask the Young Leaders to aid with the cooking.

G.Phillips to do a Bookers Wholesale run for Rolls, Sauces, Onions & Napkins.

Section Leaders to ask for cake donations from the young people via email as a 'dessert' to the event.

A.Windows will liaise the transport of the equipment.

C.Hordern mentioned that in previous years displays of the activities the sections have been up to have been well met by the visiting families and this to be included this year. Each section to gather photos of significance for inclusion. L. Vernon to check for display boards for this use. A.Dickson suggested a projector would also be a nice addition to show videos and slides.

Raffle - Current prizes include a Shugborough Voucher, Pub in a box, £20 Verso Lounge voucher, Garden toys from Asda. Raffle will contain prizes worth a higher amount and will have approx 10-15 items. K.Hilton and L.Vernon to kindly look into some other prizes also.

L.Vernon suggested additional fundraising on the day to help offset the £750 costs. Previous years when it was held at Perkins penny games were put on for the young people to engage in raising extra funds for the group. It was noted that in the past these had been run by the leaders - taking up more of their time and that there have been issues in getting people to run the games.

L.Vernon offered that he will help run 2 games with Young Leaders at this year's event.

Games such as scoring a goal (as it's still the Euros during the Sizzle date) could be good.

G.Phillips suggested that we also usually have a uniform/outdoor gear stall for any unwanted and outgrown items - this also gains a small income to aid costs.

Any Other Business

A.Windows mentioned that the equipment that was deferred in the previous meeting is as follows:

- Mainline rope for the Aerial Runway - This is no longer needed as District are purchasing one that can be borrowed
- £104 Running block is still required. This however is not needed for the Scout summer camp.
- £155 Vango Nevis Tent - In 2024/2025 Scouts wish to increase the amount of expeditions they go on and this would be ideal. During the meeting it was found that tents are currently on offer for 2 for £200.
- K.Hilton Approved, C. Hordern Seconded - 2 x Tents & Running Block

C.Hordern asked K.Hilton if he would like to carry on as Chairman for the 2024/2025 year. K Hilton accepted to carry on in his role.

Closing Remarks

K.Hilton gave thanks to all in attendance for a full and productive meeting.

Date of Next Meeting - AGM : Sausage Sizzle, Thursday 11th July @ Stafford Cricket & Hockey Club

Meeting closed at 7.30pm

Minutes produced by G Phillips